博士班學位考試應滿足規定及應附資料檢核表

110.02.25修訂

**★應滿足規定**

□ 於入學後六學期（含）內通過資格考。於入學後四學期（含）內通過資格考(由108學年度入學研究生開始適用)。通過學期別：

□ 參加過公開演講。參加學期別：

□ 通過ME4020科技英文寫作(103學年入學為LN4901學術英文寫作)及4學期專題討論課程。

□ 發表二篇以上論文於 SCIE 、SSCI列舉之學術期刊(國外期刊至少一篇)。

□ 發表期刊 JCR (Journal of Citation Reports) 之五年衝擊指數 (5-YearImpact Factor) 及最近五年內任一年度之衝擊指數(Impact Factor) 須大於或等於 0.2。

□ 指導教授應共同具名。

□ 以該研究生或指導教授為第一作者，且其中至少有一篇論文以該生為第一作者。

□ 應以本系所為發表之研究單位。

□ 兩位以上博士候選人列名同一期刊論文作者時，只能由一位提出(由92學年度入學研究生開始適用)，需附送審著作合著人證明（應附資料6）。

**★應附資料**

□ １.學位考試申請表(校訂表格，由本校教務處網頁下載填寫)，需經指導教授簽名。

 自行填寫口試委員名單，考試委員5－9位，其中1/3(含)以上為非本校教授（校內教授中一名由研究生委員會推薦之）。

□ 2.指導教授推薦書(經指導教授簽名)

□ 3.成績單正本

□ 4.學位口試委員（校外人士）聘函

□ 5.博士候選人發表之期刊論文表(系訂表格，由本系網頁下載)

□ 6.請提供SCIE指數證明

□ 7.送審著作合著人證明（附於著作前），如有與其他本系博士生合著論文時

□ 8.博士候選人所發表之期刊論文抽印本 或 論文原稿與接受函

□ 9.博士論文初稿（於系閱覽室陳列十五日【99.01.12系務會議修訂通過】）

□ 10.論文相似度比對證明(109.2學期本校要求，圖書館/電子資源查詢系統/ Turnitin 論文原創性比對工具)

經自行檢核均符合規定，應附資料並依序排列無誤。

注意：●此表僅供檢覈參考，是否符合學位考規定仍需詳閱博士班研究生畢業辦法。

●博士論文初稿應於口試前十五日於系閱覽室陳列，始得進行口試，起算日自以上資料均檢附齊全起算。

●務必儘快與研究生會指定之口試委員聯繫考試日期，並於考試前一週將畢業論文送交口試委員。

上列注意事項，已了解並確實遵行。 博班生簽名：

Doctoral degree conferral check list 110.02. Amended

Requirements Check the following stipulations that are true to the applicants.

□ Upon admission, candidates should pass the qualifying exam within six semesters(four semesters), inclusive.

□ Completion of public speech. Semester participated:

□ Pass course LN4901 on Academic English Writing and 4 semesters of independent study.

□ Two or more journal publications on SCI E, SSCI academic journals list, one foreign journals at least.

□ Journals publications should have JCR (Journal of Citation Reports) five-year impact factor and the impact factor must be greater than or equal to 0.2 for at least one year within the last five years.

□ Advisors should be listed in the author block.

□ Candidate or his/her advisor can be the first author, but at least one paper should have the candidate as the first author.

□ This Mechanical Department, National Central University should be listed as the research institute.

□ Only one candidate can claim paper ownerships that has more than two PHD candidates in the co-author block (applicable starting school year enrollment of 92), Proof of co-author must be summited to the department (Attachment 6).

Further information to be submitted

□ 1. Degree Examination Application Form which can be found in the University Office of Academic Affairs download page, with advisors’ signatures.

Committee members are limited to 5-9 person, one-third (or more) of them should be from Universities/Institutes other than NCU. Further, this department will assign one member recommended by the graduate student committee.

□ 2. Letter of recommendation signed by the advisor, indicating the candidates are ready to take the oral exam.

□ 3. Formal transcripts for grades received (not copy version).

□ 4. Letters of invitation to committee members from other instituts.

□ 5. Candidate’s publication form which can be found on the department homepage.

□ 6. Proof of SCI/EI impact factor.

□ 7. Proof of co-authorship, if any.

□ 8. Paper reprints or copy manuscripts and Letter of acceptance for those unpublished but accepted papers.

□ 9. Thesis draft ready for public display in the Department for 15 days before oral exam [99.01.12 the Department council amended ]

□ 10. has completed the thesis originality check report.

Note:

● It is the applicants’ sole duty to check, fill and submit all necessary documents authentically.

● This checklist is for checking only. For details on degree conferral please refer to the doctorial regulations.

● Doctoral thesis should be on public display for 15 days in the Department before the oral examination taking place, starting from the date of the above information are handed in.

● Contact committee members as soon as possible with the oral exam date, and submit the thesis to the members one week before the oral exam .

● If any discrepancy due to inaccurate translation arises, the Chinese version should be followed in the legality sense.

I, thereby, understand the requirements, will fill out the necessary forms authentically and submit them orderly as listed above

Signature: